

**Subject:** Fwd: CCAD BID ED

**From:** Andrew Thomas <andrew@thewestwoodvillage.com>

**Date:** 01/09/2018 01:41 PM

**To:** Jasmine Ramos <jasmine@fashiondistrict.org>

**CC:** Rena Leddy <rena@fashiondistrict.org>

Hey Jasmine,

Can you put the word out about the opportunity in Culver City listed below? They can contact Elaine with CC directly, and I'm happy to help connect if I can to.

Thanks!

Andrew

Andrew Thomas  
Executive Director

Westwood Village Improvement Association  
10880 Wilshire, Suite 117  
Los Angeles, CA 90024  
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F: (310) 474-2414  
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Begin forwarded message:

**From:** "Gerety-Warner, Elaine" <[Elaine.Warner@culvercity.org](mailto:Elaine.Warner@culvercity.org)>

**Subject:** CCAD BID ED

**Date:** January 9, 2018 at 9:41:51 AM PST

**To:** "[andrew@thewestwoodvillage.com](mailto:andrew@thewestwoodvillage.com)" <[andrew@thewestwoodvillage.com](mailto:andrew@thewestwoodvillage.com)>

Hi Andrew!

Happy New Year!

Hope all is well in Westwood and beyond! Just wanted to reach out for your recommendations and insights. The Culver City Arts District is looking to hire a part-time Executive Director to help manage the programs and Board. The position will only be about 20-25 hours a month (\$45-50 an hour). They are hoping to find someone that can assist with the business outreach, events, board administration, oversee a marketing consultant and generally keep things humming along. Not sure if you know of anyone who might be interested in this type of opportunity. It is fairly low-key - and relatively flexible - though the board is looking for a self-starter with exceptional communication skills that can keep things moving along without a lot of oversight.

Not sure if you have any volunteers or other part-time staff that may be interested in this, but am hoping so!

**Elaine Gerety Warner**

Economic Development Project Manager

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